

Welcome. Dear Chabot Community Member,

Welcome to Fall 2023 Program and Area Review! PAR is on a three-year cycle (Fall 2021 is the comprehensive review and planning year; Fall 2022 and Fall 2023 are annual update years). This is the second "Update Year" in which you will need to reflect on aspects of your own PAR submissions and the overarching campus trends from the Fall 2021 Comprehensive PAR and Fall 2022 Update PAR Years. Please collaborate with your dean/manager to receive feedback before entering your PAR responses here (and for resource requests, enter into [Cognito](#)).

Thanks,  
The Program and Area Review Committee

\*Please remember that Qualtrics is not a collaboration tool and partial responses can get lost. You should only enter your PAR into Qualtrics once you have finished the steps of collaborating with your program/area teammates and/or your Dean/manager and have a final draft.

Is your PAR ready to submit as a final draft?

Yes

No

## Q2. Background Information

Q3. Name of Your Program/Discipline/Area/Service, Division, and Organization Unit

Name of Program, Discipline, Area or Service

Division

Organizational Unit

Q4. If you selected "Not Listed" in the previous question, please enter your Program/Discipline/Area/Service name here

*This question was not displayed to the respondent.*

Q5. Name(s) of the person or people who contributed to this review:

Jeanine Grillo Begoña Cirera Perez

Q6. Which PAR Template (word template) did you fill out?

\*Please check this [list](#) to make sure that you filled out the correct template.

- Academic Programs
- Student/Admin Services/Office of the President

## Q7. Campus-Wide Issues

### Q38. Reflections on Annual Priority Progress in Academic Year 2022-23

**Context:** The Planning and Resource Allocation Committee (PRAC) establishes [Annual Planning Priorities](#) based on collegewide trends in PAR responses, experiences from grant and categorical fund managers, and issues raised in PRAC. In brief, the planning priorities for 2022-2023 were to:

- 1) Develop support networks to link students to Pathway Success Team members and services;
- 2) Expand Chabot's connection to the external community to expand students' access to basic needs support and work-based learning opportunities and careers; and
- 3) Improve student interfaces (e.g., marketing, website redesign, virtual ways for students to access services).

**Question:** What progress did you see in any of these annual planning priorities?

The addition of the Student Hub in Canvas is an improvement in helping students find the resources they need.

Q39. **Question:** If you could advise college decision makers how to make better or more efficient progress on any of these annual planning priorities, what would you say?

The future opening of the Basic Needs center (housed in the former bookstore building) will provide an on-campus resource for students that is visible and centrally located. Signage or perhaps even staffing a table outside of that space at the start of each semester may help increase awareness of the services provided by the Basic Needs center. Faculty/Staff/Admin should also refer students to this center. For online courses, faculty can remind students about the link to the Student Hub and (future) Basic Needs center. The registration process should be simplified based on a student's goal. For example, for community members who do not want to earn a degree but want to take a class for personal enrichment, the registration process should be simpler. Perhaps there are some valid reasons why a transcript would need to be submitted for a person who has a degree but wants to take a class for personal enrichment. However, this can also create obstacles that may lead a person to choose not to take a class.

Q8. **Context:** For 2023-24, PRAC put forward [seven recommendations](#) for consideration based on their analysis of the [Fall 2022 Program and Area Synthesis Statement](#) and the [Mission Critical Priorities](#) in the Ed Master Plan, experiences from grant and categorical fund managers, and the 2022-23 President's College Planning Initiatives.

**Question:** How important do you believe it is to address the following issues to support Chabot in carrying out our mission? Please drag the response options and order them from most important (1) to least important (7).

Improve student access from application to registration

1

Access and implement post-pandemic college policies and procedures to respond to the needs of students and employees

2

Scale successful practices from grants, categorical endeavors, and learning communities	3
Dedicate resources for implementation impending mandates, such as Cal-GETC, AB705/1705, etc.	4
Affirm and improve program and area review resource requests to reduce inappropriate or duplicate resource requests	5
Build an accountability structure for recommendations that have college-wide scope to ensure continuous improvement	6
Improve fluency with business and HR processes	7

**Q9. Question:** If you believe there is an important issue to address to carry out the college mission that is NOT mentioned in the previous list, please describe below (optional).

Build accountability for our green (environmentally-friendly), sustainable practices that benefit our students, community, and planet. As an educational institution, we need to lead by example!

**Q10. Reflections on Goals Established in Fall 2021 PAR**

**Q11. Context:** In Fall 2021 PAR (the last comprehensive PAR year), after reflecting on data, you established program/area goals to support continuous program improvement and/or the college mission. This [spreadsheet](#) lists the goals that you first established in Fall 2021 and updated or confirmed in Fall 2022.

**Question:** Keeping in mind, you only have one year left in this PAR cycle to accomplish these goals, please take a look at your goals to determine:

- All goals are still relevant and nothing needs to be changed or added.
- All goals are still relevant, but I would like to add an additional goal. (Please fill in your new goal, so we can update the spreadsheet.)

- Some goals are relevant and some need to be changed. (Please explain below, so we can update your goals in the spreadsheet.)

Goal #3 should be deleted

- None of our goals are still relevant. We need to update all of them. (Please provide us with your new goals, so we can update your goals in the spreadsheet.)

**Q12. Context:** You established goals in Fall 2021 and presumably are well underway in working on these goals. You will be asked to report on the outcomes of these goals in the first year (Fall 2024) of the next comprehensive PAR cycle (PARs submitted in Fall 2024-Fall 2026).

**Question: What are the statuses of your program's/area's goals right now?**

- All goals are achieved.
- Some goals are achieved and some are in progress.
- All goals are in progress.
- Some goals are in progress and some are not started.
- No goals are started because... (please explain in text box below).

**Q13. Context:** To assess how well you are doing with respect to meeting your program's/area's goals, you included and/or updated [expected goal outputs and outcomes](#) in your Fall 2021 and Fall 2022 PARs.

"Outputs" are direct short-term results like # of students served, workshops held, etc. Longer-term goals might also have expected *outcomes*. "Outcomes" are longer-term results, like course success rates or degrees earned. Goals are often measured by whether "outputs" or "outcomes" are achieved. The Office of Research, Planning and Institutional Effectiveness (ORPIE) posts a variety of data for programs/areas to assess goal "outcomes": [enrollments and success rates](#), [enrollment management](#), [success rates of online vs hybrid vs face-face-classes](#), [degree and certificate awards](#), and [more](#). To request additional data for goal assessment, please fill out a [research request form](#) by Friday September 22, 2023. ORPIE will process requests in the order received. ORPIE will let you know whether they have the requested data and/or how your program/area could collect your own.

**Question:** So far, what is going well regarding completing your program's/area's goals? Please include reflections on achievement of outputs or outcomes.

Our enrollments in Health and Nutrition courses have remained fairly consistent during the past few years including during the pandemic. Course success rates for our main course offerings, Health 1 and Nutrition 1, have outcomes of 78% success rates in both face-to-face and asynchronous courses (Health 1) and 77% success rates in face-to-face. These success rates are higher than the average overall success rates for students at Chabot College. We noticed however that the success rates in asynchronous courses for Nutrition 1 were 64%. This leads us to believe that students prefer either fully online asynchronous or in-person platforms and helps us decide the most welcomed platforms for our student body. Fall 2022, there were 27 students who declared their major as Nutrition & Dietetics, a significant increase over Fall 2020. For the academic year 2022-2023, 4 degrees in Public Health Sciences were granted and there were 51 declared Public Health Science majors. The number of students who have declared Public Health Science as their major, jumped dramatically in Fall 2020 and has remained fairly constant since.

**Q37. Question:** What are some challenges regarding completing your program's/area's goals? Please include reflections on challenges with producing outputs or outcomes so far.

Upcoming changes to the transfer model (CalGETC) will impact our course offerings. For Nutrition & Dietetic majors, changes in the academic requirements for students pursuing a Registered Dietitian Nutritionist credential (will require a Master's degree starting Jan 2024), may also impact the number of students choosing this career path. Outreach to our students who have declared their major to one of those offered in our discipline is challenging when we don't know who those students are, whether they have changed majors, or dropped college altogether. It would be helpful to have a list of students enrolled in our offered majors so that we can follow up with them once or twice a year in case that they need personalized help to continue with their intended paths.

**Q14. Student Learning Outcomes (SLOs) and Program Learning Outcomes (PLOs)**

**Q41. Context:** Assessment for SLOs and PLOs happens at varying times of year on a five-year cycle. SLO and PLO assessments are submitted in CurricUNET/META. Please take a look at the [SLO Completion Report\\*](#) and the [PLO Completion Report\\*](#) to answer the questions below. If you have any questions about how to find your prior assessments, please email the co-chairs of Outcomes and Assessment Committee Julie Coan ([jcoan@chabotcollege.edu](mailto:jcoan@chabotcollege.edu)) and Safiyyah Forbes ([sforbes@chabotcollege.edu](mailto:sforbes@chabotcollege.edu)), or the curriculum specialist Meray Aghyarian ([maghyarian@Chabotcollege.edu](mailto:maghyarian@Chabotcollege.edu)).

**Q15. Question:** Is the assessment for all SLOs in your program up to date?

- Yes
- Almost. We just need to assess SLOs in 1-3 courses. (Please fill in courses due for SLO assessments and the date you plan to complete those.)

Hlth 8, (not listed=Hlth 18, listed as not offered=Nutr 11); complete by end of Fall '23

- No. We have to assess SLOs in 4 or more courses. (Please fill in courses in need of SLO assessments and the date you plan to complete those.)

**Q16. Question:** Has your program completed a PLO assessment in the last five years?

- Yes
-

**Q17. Context:** Chabot strives to continually improve how we serve students and the community (assessment and continuous improvement are also requirements for accreditation). In your SLO assessments in CurricUNET/META, you are asked: “Based on assessment results, what actions might your discipline take to improve student learning?” Similarly, in the prior PLO assessments you were asked to describe “recommended changes/actions,” and in the updated PLO assessments you are asked, “What are you planning to start doing, stop doing or change in order to continuously improve your program?” In the comprehensive PAR year (not this update year), you will be asked to report back on how your actions to improve SLOs and PLOs impacted student learning. In this update year, we are simply reminding you that your actions and plans to improve student learning, based on SLO/PLO assessment results, should be underway.

If you want to see how you responded to these SLO/PLO continuous improvement questions:

- Go to the [SLO Completion Report](#) and the [PLO Completion Report](#).
- Look up your program by division, subject, and program name. There will be a hyperlinked "x" in the column for the year in which you submitted your SLO/PLO assessments.
- Click on the "x" and you can look up what you submitted as plans for SLO and PLO continual improvements (i.e., your responses to the questions on actions to improve student learning and continuously improve your program).

If you have any questions about how to find your prior assessments, please email the curriculum specialist Meray Aghyarian ([maghyarian@chabotcollege.edu](mailto:maghyarian@chabotcollege.edu)).

**Question:** Please check one of the following boxes to describe how your discipline is doing with regards to plans/actions for improving student learning based on SLO/PLO assessment data.

- Great! We have made significant progress in implementing our plans to improve student learning and our program.
- Good. We have started some actions, but we still have work to do.
- Not so good. We haven't started yet. Please fill in your plans to address below. (Example fictitious response: "Based on our SLO assessment in Fall 2021, we decided we wanted to build lessons specifically geared towards boosting students' scientific writing skills. But with Covid-19 hitting and having to constantly pivot with online and face-to-face modalities, we just haven't had time to work on the lesson plan. In our discipline meeting this December, we will invite all full-time faculty, part-time faculty and our Dean and we will put together a team to work on the lesson plan.")

For our SLOs, we are doing great; however, with our PLOs we have only had 1 student complete the AS-T in Nutrition at this time. We would like to better monitor the progress of the students who have declared Nutrition as their major but systems need to be in place for that to happen as mentioned in a prior section. Given that our discipline will likely be impacted by the changes in the transfer model, more outreach for our courses and degrees will be vital to maintaining these courses.

**Q18. Service Area Outcomes (SAOs)**

*This question was not displayed to the respondent.*

**Q19. Context:** At least two Service Area Outcomes (SAOs) should be assessed once every five years. Please take a look at the [SAO 2022 Assessment Update Spreadsheet](#) to answer the following.

**Question:** Please check the statement that best describes your program's/area's SAO assessments.

*This question was not displayed to the respondent.*

## **Q20. From Goals and SLO/PLO/SAO Continuous Improvement Plans to Resource Requests**

**Q21. Context:** The basis for Chabot's resource allocation process is grounded in reflections on: 1) PAR goals, 2) plans for improving student learning that are grounded in SLO and PLO assessment results, and 3) SAO assessment results. Please consider what augmentations or new resources might be needed to achieve: 1) your PAR goals, 2) plans to improve student learning, and/or 3) reach SAOs.

**Question:** Which of your PAR goals, plans for improving student learning, and/or plans for reaching SAOs will need augmented or new resources?

**\*\*Note you will still need to enter resource requests into Cognito after submitting your PAR on Qualtrics.**

Goal #1 Improve outreach and recruitment throughout division. Funds for outreach and marketing of our nutrition program are needed. For events like SOAR and Gladiator day, having funds to support staffing these events and to offer engaging activities for students attending such events is key to participation. This may be accomplished by funding the Student Success Teams and taking all of the work that has been done in developing Guided Pathways and putting into sustainable action! Also related to Goal #1, would be to fund Earth Week activities. Participation in Earth Week helps bring attention to our faculty, and therefore the courses we offer, by showing students how our health and nutrition courses are connected to the health of our planet.

## **Q22. Optional: Campus-wide Reflection on Current Issues**

This optional section of the update-year PAR contains question(s) on current issues impacting our campus.

**Q40. Question:** Though slowly improving, Chabot's enrollment is far from reaching pre-COVID-pandemic levels. This impacts our funding. What are your thoughts on how we should respond? (e.g., ensuring smooth process for students from application to enrollment, mass retention campaign, mass marketing, planning for a smaller college, providing in-person/hybrid/hyflex course instruction and service delivery, other?)

As mentioned previously, streamlining the registration process for community members who have degrees to take a class for personal enrichment may be key to ensuring a completed registration.

**Q43. Question:** As you know, President Cooks assumed the role of Chabot's 10th College President on August 1, 2023. If your program/area could tell President Cooks one thing he needs to know about your program/area, what would it be?

It is undeniable that healthy eating is only favorable to anyone, regardless of health status. We are concerned that our courses have been considered for removal from local degrees as not necessary, and even excessive. Based on the health status and reality of our nation, and the local community that we serve, this could not be further from the truth. Where else are we proposing that our community of primarily low-income, under-served students receives such valuable information that will carry on for generations? That is our question to Dr. Cooks.

Q24. Thank you for completing the annual update questions for the Fall 2023 PAR! **But WAIT!! You might not be quite done yet...**

**Resource Requests:** Have you completed all your resource requests? If not, go to the [Resource Requests Form](#) to add or update requests for: contracts and services; equipment; facilities; human resources; professional development, travel and conferences; supplies and software; or technology.

#### Location Data

**Location:** [\(37.5337, -122.0289\)](#)

**Source:** GeolIP Estimation

